MONDAY, AUGUST 19

4:30 – 6:00 p.m.  **Welcome Reception for New Graduate Students***

The Graduate School, 2127 Campus Drive (West Campus)

Join us on The Graduate School front lawn for picnic food, an opportunity to meet the staff and mingle with other graduate students, play games and win door prizes.

TUESDAY, AUGUST 20

10:00 a.m. – 12:30 p.m.  **Graduate Student Orientation***

Reynolds Theater, Bryan Center, Top Level

Overflow: Griffith Film Theater, Bryan Center, Second Level

The Orientation is intended to aid in new students’ transition to graduate school by providing information about the academic community, policies, and resources. There will be an open question-and-answer period following the Orientation. Lunches will be available for pick-up following the session. (Please see the menu card/ticket for lunch selections). Graduate School merchandise will also be available for purchase at a 20% discount at the table outside Duke University Stores.

12:30 – 2:00 p.m.  **Graduate Student Resource Fair***

Penn Pavilion

Representatives from student groups, volunteer organizations, administrative offices, local vendors (e.g., banks) and other establishments will be set up at tables offering information. DukeCards will be available for pick-up for students who previously submitted the required information online.

2:30 – 3:30 p.m.  **Safety Workshop***

Griffith Film Theater, Bryan Center, Second Level

The Office of Graduate Student Affairs in collaboration with the Duke Police will host a workshop focused on how to enhance crime prevention skills and awareness in our community.

*Pre-registration required. To sign up, visit the orientation schedule at gradschool.duke.edu/orientation*
WEDNESDAY, AUGUST 21

8:30 a.m. – 12:30 p.m.  Responsible Conduct of Research (RCR) for Master’s Degree Students*
Durham Hilton Hotel, 3800 Hillsborough Road, gradschool.duke.edu/rcr
Mandatory Responsible Conduct of Research Orientation for all incoming master’s students.

1:30 – 3:00 p.m.  Mentoring and Graduate Student Success*
Rubenstein Rare Book & Manuscript Library
Room 153 (Holsti-Anderson Family Assembly Room)
Join Duke faculty and graduate students in an informal conversation about establishing supportive mentoring relationships and the role of good mentoring in your success as graduate students. Ph.D. students who attend are eligible to receive RCR credits.

4:00 – 5:00 p.m.  Graduate and Professional School Convocation Ceremony
Duke Chapel
This event is the official opening ceremony to welcome all graduate and professional students.
Keynote speaker: James E. Coleman Jr., John S. Bradway Professor of the Practice of Law, Duke Law School

THURSDAY, AUGUST 22

9:00 a.m. – 5:00 p.m.  Responsible Conduct of Research (RCR) Orientation for Humanities and Social Sciences Ph.D. Students*
Durham Hilton Hotel, 3800 Hillsborough Road, gradschool.duke.edu/rcr

5:15 – 6:15 p.m.  Tax Workshop for Ph.D. Students*
Perkins Library, Room 217
Megan Hutchinson, a CPA with Cherry, Bekaert & Holland L.L.P, will explain how to report different sources of income, what expenses are deductible, and what tax credits and deductions may be available to graduate students. Note: This session will cover U.S. taxes only.

FRIDAY, AUGUST 23

9:00 a.m. – 5:00 p.m.  Responsible Conduct of Research (RCR) Orientation for Natural Sciences and Engineering Ph.D. Students*
Durham Hilton Hotel, 3800 Hillsborough Road, gradschool.duke.edu/rcr

FRIDAY, AUGUST 23 – SATURDAY, AUGUST 24

Responsible Conduct of Research (RCR) Orientation for Basic Medical Sciences Ph.D. Students*
Grandover Resort, Greensboro, NC, gradschool.duke.edu/rcr

*Pre-registration required. To sign up, visit the orientation schedule at gradschool.duke.edu/orientation
TUESDAY, AUGUST 20, 2019

OPENING REMARKS
Jacqueline Looney
Senior Associate Dean for Graduate Programs
Associate Vice Provost for Academic Diversity

WELCOME
Sally Kornbluth
Provost and Jo Rae Wright University Professor
Paula D. McClain
Dean of The Graduate School
Vice Provost for Graduate Education
Professor of Political Science and Public Policy

STANDARDS OF CONDUCT
John Klingensmith
Senior Associate Dean for Academic Affairs
Associate Professor of Cell Biology

STUDENT GOVERNMENT
Anthony Monroe
President, Graduate and Professional Student Council (GPSC)
Ph.D Student, Immunology

PROFESSIONAL DEVELOPMENT
Melissa Bostrom
Assistant Dean, Graduate Student Professional Development

Making the Transition to Graduate School: A Faculty and Student Perspective

FACULTY PANEL
Moderator
John Klingensmith
Senior Associate Dean for Academic Affairs
Associate Professor of Cell Biology
Leila Bridgeman
Assistant Professor
Mechanical Engineering and Materials Science
Sönke Johnsen
Professor
Biology
Megan Mullin
Associate Professor
Environmental Politics in the
Division of Environmental Sciences and Policy
Joseph Winters
Assistant Professor
Religious Studies and African & African American Studies

STUDENT PANEL
Moderator
J. Alan Kendrick
Assistant Dean for Graduate Student Development
Jennifer Chambers
Graduate Liberal Studies
Jonathan Churchill
Music
Celine Robinson
Civil & Environmental Engineering
Gwenaëlle Thomas
Neurobiology
Shiran Vaknin Froymovich
Business Administration
Preparing for All Career Options

- Writing Support
- Duke OPTIONS
- Responsible Conduct of Research
- Mentoring
- Administrative Internships
- Professional Development Blog
- Professional Development Grant
- Emerging Leaders Institute
- Master’s Workshop Series
- Professional Development Series

Preparing for Faculty Careers

- Teaching Ideas Workshops
- Courses on College Teaching
- Certificate in College Teaching
- Bass Instructional Fellowships
- Preparing Future Faculty

KEY

M: Open to master’s students
C: Earns course/transcript credit or certificate of completion

Your Professional Development Starts Today
Find more information at gradschool.duke.edu
Teaching Ideas Workshops
This annual workshop series addresses topics relevant to teaching, learning, instructional technology, and issues in higher education and faculty life. gradschool.duke.edu/TeachingIdeas

Courses on College Teaching
One-credit courses address topics including fundamentals of college teaching, course design, visual communication, online teaching, student diversity, and topics and careers in higher education. gradschool.duke.edu/Courses

Certificate in College Teaching
This program prepares Ph.D. students to teach and provides formal documentation upon completion of the program, which helps make students more competitive when applying for faculty positions. gradschool.duke.edu/CCT

Bass Instructional Fellowship Program
Graduate students gain high-quality teaching experience as instructors of record, instructional teaching assistants, or online apprentices through this endowed fellowship program. gradschool.duke.edu/Bass

Preparing Future Faculty
Ph.D. students learn about the broad range of faculty roles and responsibilities in this yearlong experience by visiting regional partner institutions and working closely with a mentor at one of them. gradschool.duke.edu/PFF

Duke OPTIONS
Ph.D. students develop six key competencies throughout the three stages of their graduate programs using this online professional development planning tool. Duke OPTIONS provides advice on when to take advantage of career and professional development offerings and encourages students to map out their futures. options.duke.edu

Writing Support
Duke provides resources to support graduate student writing, including courses, individual consultations, dedicated spaces, and additional support for international students. gradschool.duke.edu/WritingSupport

Responsible Conduct of Research
All master’s students are required to complete four hours of RCR training during their orientation; all PhD students are required to complete 12 or 18 hours of RCR training in their first four years of study, depending on their discipline. gradschool.duke.edu/RCR

Mentoring
Students with strong mentoring relationships are more productive, more involved in the campus community, and more satisfied with their graduate school experience. Through online resources, The Graduate School works to cultivate a culture of mentoring at Duke. gradschool.duke.edu/mentoring

Administrative Internships
Ph.D. students can gain administrative experience and insights through internships hosted by The Graduate School and the University Center of Exemplary Mentoring. gradschool.duke.edu/gradintern | gradschool.duke.edu/ucemintern

Professional Development Blog
Students can share their professional development experiences and alumni interviews to build their online communication portfolios. gradschool.duke.edu/ProfDevBlog

Professional Development Grant
Students’ professional development needs vary across disciplines. This grant supports discipline-specific programming at the program or department level that complements campus offerings. gradschool.duke.edu/ProfDevGrant

Emerging Leaders Institute
In this six-week intensive program, participants develop competencies in communication, self-awareness, professional adaptability, interdisciplinary teamwork, and leadership, leading to a certificate of completion. Spring. gradschool.duke.edu/ELI

Master’s Workshop Series
Each semester, master’s students can build skills in leadership, self-awareness, and communication in workshops designed just for them. These skills will be useful whether students continue their education or launch careers after earning their master’s degrees. gradschool.duke.edu/master

Professional Development Series
These events help students identify career paths of interest and develop transferable skills to succeed in them, whether in academia, industry, government, nonprofit, or entrepreneurship. Features biannual Academic Job Search Series in rotation with biannual Careers Beyond Academia series. gradschool.duke.edu/PDS

Online Resources
Find resources to leverage LinkedIn and the Duke Alumni Network, view recordings of past events, and access VersatilePhD’s Career Finder tool. gradschool.duke.edu/ProfDevOnline

Find events: gradschool.duke.edu/ProfDevEvents
Resources for master’s students: gradschool.duke.edu/Masters
PROGRAM OVERVIEW

The mission of the English for International Students program is to provide English-language instruction and support to international graduate students at Duke. Through offering courses and other resources in writing, oral communication, presentations, pronunciation, and grammar, as well as training for new international teaching assistants, we prepare students for success in social, professional, and academic settings. More information about the program can be found online at gradschool.duke.edu/EIS.

EIS COURSES

GS 720: Academic Writing I
GS 720: Writing in the Humanities
GS 720: Writing in the Social Sciences
GS 720: Writing in STEM Fields
GS 721: Oral Communication
GS 730: Academic Writing II
GS 730: Advanced Academic Writing for Ph.D. Students
GS 731: Academic Presentations
GS 740: Pronunciation
GS 745: College Teaching for International Teaching Assistants

For detailed course descriptions, visit gradschool.duke.edu/eis-courses.

OTHER EIS SERVICES

EIS 1-ON-1 LANGUAGE-FOCUSED WRITING CONSULTATIONS
Individual appointments to work on sentence-level language issues (e.g., grammar, word choice, punctuation). For an appointment, contact Brad Teague at brad.teague@duke.edu.

EIS 1-ON-1 SPEAKING CONSULTATIONS
Individual appointments to rehearse course presentations, conference talks, oral exams, and interviews. For an appointment, contact Brad Teague at brad.teague@duke.edu.

For more information about EIS, please contact:

Dr. Brad Teague, Assistant Dean and Director
brad.teague@duke.edu | (919) 613-8129 | 406 North Building
Whether you are a newcomer to Duke’s graduate community or a returning student, there are many challenges you will face at each stage of your study—course work, preliminary examinations, and dissertation. Here are a few suggestions for persisting and staying the course as you navigate graduate study at Duke.

**BUILD A SUPPORT NETWORK**

Take ownership of and recognize that you are an important part of what makes Duke University a world-class institution.

Get involved with the Graduate and Professional Student Council (GPSC) and other graduate student organizations.

Interact with students inside and outside your academic and professional disciplines.

**EXPLORE EXPECTATIONS**

Read Best Practices: Core Expectations for Graduate Education at Duke University, which summarizes the expectations of graduate students, faculty, departments and programs (see online student handbook).

Ask your director of graduate studies (DGS) or other departmental faculty and staff to provide written guidelines for completing each stage of your departmental degree requirements.

Take time periodically to think about your own expectations for graduate school.

**ASSESS YOUR FUNDING**

Review your admissions material again to make sure you fully understand the terms of your graduate fellowship:

- What is the stipend amount?
- Are tuition and fees covered?
- Are there teaching, research, or other requirements?
- How many years of support are guaranteed?
- What are the academic requirements for keeping the award?
- Think about developing a plan for entering departmental, graduate school, and national competitions for additional funding such as travel grants, teaching and research fellowships, and dissertation support.
Prescription for Persistence: Strategies for Staying the Course in Graduate School

SEEK MENTORS
Establish mentoring relationships with faculty early in your academic career.
Mentors are essential in helping you to learn about unwritten rules and informal networks in your department.
Seek out multiple mentoring partnerships (inside and outside the department).

USE YOUR RESOURCES
Take full advantage of the resources and services that the university provides to help you to accomplish your academic, personal, and professional goals.
Stay connected with the Graduate School staff.

CHALLENGE YOURSELF
Explore your field, take challenging coursework, and engage fully in research.
Become involved in community service, take a course outside your field or do something to develop other interests outside the lab and classroom.

CARE FOR YOURSELF
Review the guidelines for your health and insurance benefits.
Visit the Duke Wellness (DuWell) Center to learn about the variety of services available that promote healthy wellbeing—social, emotional, mental and physical.

ENGAGE SOICALLY
Take time to participate in social and intellectual activities across the campus community.
Review the Duke Events Calendar (calendar.duke.edu).
Download the Duke Mobile app.

SHAPE YOUR CAREER
Be your own best advocate and take ownership of your graduate career.
Establish priorities.
Stay motivated and disciplined.

STAY SAFE
Take time to learn about the variety of resources available to enhance your safety awareness.
Download the Duke LiveSafe app.

BE A SUCCESS ... ASK FOR HELP
Take full advantage of the resources and services provided by The Graduate School and the Duke campus community.
Challenge us to serve you better.

Jacqueline Looney
Senior Associate Dean and Associate Vice Provost
20% OFF
Graduate School T-Shirt, Crew Sweatshirt, Coffee Mug, & Decal ONLY available at the Bryan Center entrance to The University Store

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